



FCA Attendance Form 2024-2025 School Year

PLEASE PRINT WITH BLUE OR BLACK INK

STUDENT INFORMATION

Student: _____ Date: _____

Teacher: _____ Grade: _____

ATTENDANCE INFORMATION

Tardy due to: _____

Arrival time: _____ **Three unexcused tardies counts as 1 absence

Absent due to: _____

** Attach any parent or doctor's note

Needs to **leave school early** due to: _____

Please have student in the office by: _____

** If your child is leaving early for an appointment, send a doctor's note with your child the next school day in order to have an excused absence.

Parent or Guardian Signature:

Printed Name

Signature

Date

FCA Office Use

Excused Unexcused